

Zines for Christchurch City Libraries

Tell us about your zine, and we can catalogue it correctly – making it easier for you and others to discover your zine online. Your *author name* doesn't have to be your legal name; it could be a nickname, your social media handle, or you can choose to remain anonymous. We know that zines can be incredibly personal and you can choose how you want to be connected to it.

Contact Information

Name:

Email:

Zine Information

Title of your zine *Please include a volume number if your zine is part of a series.*

Author*

This is the name you've used to make your zine. It can be a pen name, a name of a group, or be left anonymous.

Where did you publish your zine?

Where are you based? Or, if different from where you live, where was this zine printed?

Who published your zine?

If applicable, please include the name of the organisation which printed/published your zine.

What year was your zine published?

What genre do you want your zine catalogued under?

Check boxes for each of the genres that apply.

Art Literary Comic Political Personal Music Miscellaneous

In your own words, describe what your zine is about and/or why it was created.

Can we scan your zine's cover to be used in our library catalogue?

Yes No Please sign below.
Signature _____ Date _____

Is your Zine a donation?

Thank-you for donating a zine to Christchurch City Libraries. Please read the Donations Policy as it applies to Zines¹ and sign below to agree to the specified terms of the Donations policy.

Signature _____

Christchurch City Libraries provides quality resources and services to connect people, inspire discovery, and enrich communities. The Content Development Policy documents the principles and strategies for developing and managing the collections held by the Library, and the criteria used to determine what is added to, and removed from the collection. This criteria applies to both purchased and donated resources.

The Library is pleased to receive donations for its collections. Donations are an important part of the development of the library collections, particularly for building the archives and permanent collections. If a zine donation is accepted for the general collection, it will be processed and located at one of the Library's network locations, and managed accordingly. It will be withdrawn from the collection when it is no longer suitable for library use.

In addition to the criteria outlined in the Content Development Policy, Zine donations must

- Be in excellent physical condition
- Have relevance to the residents of the city
- Be in an existing format used by Library customers

Terms of donation

The donor understands and accepts the terms of donation as specified in this policy:

- The criteria under which donations are accepted
- Donations are assessed by collection experts for their suitability to be added to the collection
- Any donations considered unacceptable will be sent to the Library's Booksale, or disposed of
- In most instances, donations become the property of the Library.

July 2023

¹ <https://christchurchcitylibraries.com/Policy/FacilitiesCollections/DonationsPolicyCollections2020.pdf>